

MIT Arts Commerce Science College, Alandi Dist.: Pune, Pin: 412 105	<b>Title:</b> Notice/Circular <b>Academic Year:</b> 2014-2015	<b>Format No.:</b> MIT ACSC/ACA/N/F/01	<b>Rev. No.:</b> 00 <b>Date :</b> 16-06-2008
<b>Dept.:</b> Principal Office			

**Ref No.:** MIT ACSC/ACA/PO/44

**Date:** 25/06/2014

**NOTICE NO: 44**

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

As per UGC guidelines, the committee has constituted for establishment of Internal Quality Assurance Cell (IQAC) for the period of one academic year 2014-2015 for planning, guiding and monitoring quality assurance and quality enhancement activities for the education. The committee consists of the following:

1. Chairperson : Dr. B.B. Waphare, Principal
2. Administrative Officers : (i) Mr. Gaurav Magar, Dy. Registrar  
(ii) Mrs. Sadhana Bhoşale, Secretary to Principal, HRE
3. Teacher Members:
  - (i) Mrs. Lata Maindad, HOD BBA
  - (ii) Mrs. Akshada Kulkarni, HOD BCA
  - (iii) Mrs. Rashmi Lad, HOD, B.Sc. (Comp.Sci.)
  - (iv) Mrs. Vijayalaxmi M.K., HOD Mathematics
  - (v) Mr. Sunil Mahajan, HOD Electronics
  - (vi) Mr. Shriram Kargaonkar, HOD Statistics
  - (vii) Mrs. Manasi Atitkar, Asst. Prof., BBA
  - (viii) Mr.. Chandahas Bollabattin, TPO
4. Management Nominee:
  - (i) Prof. Anant Chakradeo, Dean MIT Group of Institutions, Pune
  - (ii) Mr. Manoj Bade, Registrar, MIT AOE, Alandi
5. Advisory Committee
  - (i) Dr. Sunil Karad, Executive Director MIT Group of Institutions, Pune
  - (ii) Dr. T.N. More, Principal Arts Commerce, Science College, Kothrude, Pune
6. Co-ordinator : Mr. B.B. Pawar, Assistant Professor, Electronics Department.

Prof. Dr. B.B. Waphare  
Principal



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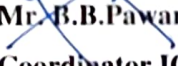
**Date: - 08/07/2014**

**NOTICE**

All the Internal Quality Assurance Cell Committee members are hereby informed that there will be a meeting scheduled on 14<sup>th</sup> July 2014, Monday at 02.00 pm at Conference Hall. Agenda of the meeting is as follows,

**Agenda of Meeting:**

1. Welcome speech by chairman.
2. All Committee work plans for the academic year 2014-15.
3. Research Project sanctioned by BCUD, SPPU, Pune.
4. Policy & Procedure of Women Grievance, Staff Grievance and Magazine Committee.
5. Any other point by the permission of the Chairman.

  
**Mr. B.B. Pawar**  
**Coordinator IQAC**

  
**Prof. Dr. B.B. Waphare**  
**Principal**



Copy to :

1. Chairperson :

Dr. B.B.Waphare, Principal

2. Administrative Officers :

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Institutions, Pune

(ii) Dr. T.N. More, Principal Arts Commerce, Science College,  
Kothrud, Pune

6. Co-ordinator :

Mr. B.B.Pawar, Assistant Professor, Electronics Department.



## Internal Quality Assurance Cell (IQAC )

### MINUTES OF MEETING

**Date:** 14/07/2014

**Timing:** 2.00 pm

**Presence:** Dr. B.B.Waphare, Mr. Gaurav Magar, Mrs. Sadhana Bhosale, Mrs. Lata Maindad, Mrs. Akshada Kulkarni, Mrs. Rashmi Lad, Mrs. Vijayalaxmi M.K., Mr. Sunil Mahajan, Mr. Shriram Kargaonkar, Mrs. Manasi Atitkar, Mr. Chandrahas Bollabattin, Prof. Anant Chakradeo, Mr. Manoj Bade and Mr. B.B. Pawar.

**Venue:** Conference Hall

**Committee formation date :- 25-06-2014**

#### Agenda of Meeting:

1. Welcome speech by chairman.
2. All Committee work plans for the academic year 2014-15.
3. Research Project sanctioned by BCUD, SPPU, Pune.
4. Policy & Procedure of Women Grievance, Staff Grievance and Magazine Committee.
5. Any other point by the permission of the Chairman.

#### Points Discussed during the meeting:

1. Dr. B. B. Waphare, Chairman, IQAC welcomed all committee members to be a part of IQAC in the quality enhancement of the institution as a continuous process.
2. Prof. Vijayalaxmi M. K. Proposed to prepare a work plan for smooth functioning of the committee in line with objectives as mentioned in the circular of each committee.
3. IQAC coordinator Mr. B. B. Pawar presented details of minor research projects which were sanctioned by BCUD, SPPU, Pune.

Sr. No.	Name of the Project/ Endowments, Chairs	Name of the Principal Investigator / Co-investigator	Department of Principal Investigator	Year of Award	Amount Sanctioned	Duration of the project
1	Real time traffic signal management	Mr. Jeevan Tonde	Computer Science	2013	65,000/-	2013-15 (2-Years)



2	Energy of Graph skew energy of digraph and related aspects	Mr. Pradeep Pansaare	Mathematics	2013	1,40,000/-	2013-15 (2-Years)
3	A comprehensive study of Human Accounting Principles and its Practicability in Indian Industry	Mr. Mangesh Bhople	Bachelor of Business Administration	2013	62,000/-	2013-15 (2-Years)

4. Prof. Anant Chakradeo sir suggested to prepare a strategic plan for FIVE years, Dr. B. B.

Waphare seconded and asked coordinator IQAC to prepare a draft for the same.

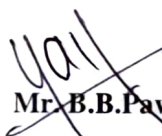
5. Mr. B.B.Pawar presented Policy and Procedure prepared by coordinators of Women Grievance Committee, Staff Grievance Committee and Magazine Committee. Committee accepted the same and requested for its effective implementation by respective incharges.

6. Dr. B. B. Waphare asked all heads to conduct a Conference / Seminar / Workshop related to quality enhancement for both students and staff.


#### End of the Meeting:

Meeting was ended at 3.30pm.

Prepared by:

  
Mr. B.B. Pawar  
Coordinator IQAC

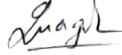
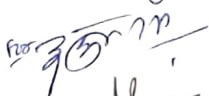





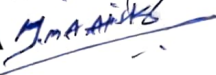


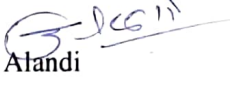

Approved by:

  
Prof. Dr. B.B. Waphare  
Principal





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(ii) Mr. Manoj Bade, Registrar, MIT AOE, Alandi 
5. Advisory Committee  
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(ii) Dr. T.N. More, Principal Arts Commerce, Science College, Kothrud, Pune
6. Co-ordinator : Mr. B.B.Pawar, Assistant Professor, Electronics Department. 




**Date: - 15/11/2014**

**NOTICE**


All the Internal Quality Assurance Cell Committee members are hereby informed that there will be a meeting scheduled on 24<sup>th</sup> November 2014, Monday at 02.00 pm at Conference Hall. Agenda of the meeting is as follows,

**Agenda of Meeting:**









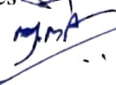


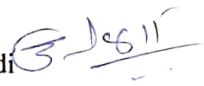

1. Review of previous meeting by IQAC Coordinator.
2. Presentation of draft of strategic plan for suggestion/corrections from committee members.
3. Signing an MoU with iGate Global Solutions Limited for a training program of faculty.
4. National level seminar/conference/workshop by departments.
5. Policy for Slow and Advanced learners.
6. Result Analysis of previous academic year of final year students of all departments.
7. Any other point by the permission of the Chairman.

  
**Mr. B.B. Pawar**  
**Coordinator IQAC**



  
**Prof. Dr. B.B. Waphare**  
**Principal**

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6. Co-ordinator : Mr. B.B.Pawar, Assistant Professor, Electronics Department. 





**MIT ARTS, COMMERCE AND SCIENCE COLLEGE,  
ALANDI(D), PUNE – 412 105.**

**MINUTES OF MEETING**

**Date:** 24 Nov. 2014

**Timing:** 2.00 pm

**Presence:** Dr. B.B.Waphare, Mr. Gaurav Magar, Mrs. Sadhana Bhosale, Mrs. Akshada Kulkarni, Mrs. Rashmi Lad, Mrs. Vijayalaxmi M.K., Mr. Sunil Mahajan, Mr. Shriram Kargaonkar, Mrs. Manasi Atitkar, Mr. Chandrahas Bollabattin, Mr. Manoj Bade and Mr. B. B. Pawar.

**Venue:** Conference Room

**Agenda of Meeting:**

1. Review of previous meeting by IQAC Coordinator.
2. Presentation of draft of strategic plan for suggestion/corrections from committee members.
3. Signing an MoU with iGate Global Solutions Limited for a training program of faculty.
4. National level seminar/conference/workshop by departments.
5. Policy for Slow and Advanced learners.
6. Result Analysis of previous academic year of final year students of all departments.
7. Any other point by the permission of the Chairman.

**Points Discussed during the meeting:**

1. Mr. B. B. Pawar, IQAC Coordinator presented previous meetings minutes and all agreed with the same.
2. Strategic plan draft is put forth in front of meeting for discussion and suggestion, few suggestions received from member and are as below
  - a. Prof. Amol Mane proposed to put an organizational chart in the plan to express decentralization of roles and responsibilities Prof. M. A. Atitkar seconded the same.
  - b. Academic goals should be set and responsibility should be given to corresponding is proposed by Mr Manoj Bade and seconded by Prof. R. Y. Lad.
3. Prof. R. Y. Lad briefed about details of MoU to be signed with iGate Global Solutions and is seconded by Prof. Akshada Kulkarni.
4. Prof. Akshada Kulkarni, Head Department of Computer Application explained about seminar/conference/workshop organized and/or planned and details are as below



- a. The Department of Arts and Commerce successfully organized a One day National level seminar on "Innovative practices for active learning of social sciences" on 22<sup>nd</sup> Nov 2014.
  - b. The Department of Computer Application organized a Two days National Conference on "Recent trends in IT & Management" scheduled on 28 & 29 Nov 2014.
  - c. The Department of Business Administration planned to organize a One day State level workshop on " Business Intelligence & Data Mining" on 13 Dec 2014.
5. Mrs. Vijayalaxmi M.K. proposed to prepare Slow and Advanced learners to cater student diversity and is seconded by Mr. B.B.Pawar. Committee assigned the work to Dr. Sangita Birajdar for preparation of Slow and Advanced learners scheme.
  6. Mr. Gaurav Magar proposed Splashgain Technologies (Eklavya) software for the student section and shared features of it and is seconded by Mrs. Akshada Kulkarni. Dr. B. B. Waphare asked the Purchase committee to look after it for its further process.
  7. Mrs. R. Y. Lad presented result analysis of all programs, details of the same are as below

Sr. No.	Name of Program	Appeared	All Clear	Result (%)	2012-13
1	BCA	43	34	79.06	61.22
2	MCA	55	54	98.19	96.30
3	BSc(CS)	134	91	67.91	45.52
4	MSc(CS)	66	60	90.90	89.55
5	BBA	15	08	53.33	85.71

Dr. B. B. Waphare appreciated the results of all programs and asked HoD BCom to look for reasons behind declining results.

8. Prof. Anant Chakradeo proposed to prepare Policy and Procedure documents for different committees and cells.

**End of the Meeting:**


Meeting was ended at 3.45pm.

Prepared by:

  
Mr. B.B.Pawar  
Coordinator IQAC



Approved by:

  
Prof. Dr. B.B.Waphare  
Principal

Copy to :

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(ii) Mrs. Akshada Kulkarni, HOD BCA *Ahu*  
(iii) Mrs. Rashmi Lad, HOD, B.Sc. (Comp.Sci.) *Red*  
(iv) Mrs. Vijayalaxmi M.K., HOD Mathematics *Adhalo*  
(v) Mr. Sunil Mahajan, HOD Electronics *Shp*  
(vi) Mr. Shriram Kargaonkar, HOD Statistics *shl*  
(vii) Mrs. Manasi Atitkar, Asst. Prof., BBA *Manasi Atitkar*  
(viii) Mr. Chandahas Bollabattin, TPO *Chandahas Bollabattin*
4. Management Nominee:  
(i) Prof. Anant Chakradeo, Dean MIT Group of Institutions, Pune *Chakradeo*  
(ii) Mr. Manoj Bade, Registrar, MIT AOE, Alandi *Manoj Bade*
5. Advisory Committee  
(i) Dr. Sunil Karad, Executive Director MIT Group of Institutions, Pune  
(ii) Dr. T.N. More, Principal Arts Commerce, Science College, Kothrud, Pune
6. Co-ordinator : Mr. B.B.Pawar, Assistant Professor, Electronics Department. *Pawar*



**Date: - 19/05/2015**

**NOTICE**


All the Internal Quality Assurance Cell Committee members are hereby informed that there will be a meeting scheduled on 29<sup>th</sup> May 2015, Friday at 02.00 pm at Conference Hall. Agenda of the meeting is as follows.

**Agenda of Meeting:**

1. Review of previous meeting by IQAC Coordinator
2. Presentation of draft of strategic plan for final approval from committee.
3. Proposal of value added courses to be introduced from AY 2015-16
4. Minor research projects sanctioned by funding agencies and research papers/books/chapters published in journals.
5. Extension and outreach activities by different committees.
6. Industrial visits for students of different programs.
7. Purchase of Auto Lib NG (Next Generation) software for library automation.
8. Government / Non-Government scholarship scholarships for AY 2014-15.
9. Placement and guidance cell activities by respective committees.
10. Sports / Cultural and FDP activities by respective committees.
11. Feedback collection and analysis by different stakeholders.
12. Any other point by the permission of the Chairman.

  
**Mr. B.B. Pawar**  
**Coordinator IQAC**



  
**Prof. Dr. B.B. Waphare**  
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**MIT ARTS, COMMERCE AND SCIENCE COLLEGE,  
ALANDI(D), PUNE – 412 105.**

**MINUTES OF MEETING**

**Date: 29 May 2015**

**Timing: 2.00 pm**

**Presence:** Dr. B.B.Waphare, Mr. Gaurav Magar, Mrs. Sadhana Bhosale, Mrs. Lata Maindad, Mrs. Akshada Kulkarni, Mrs. Rashmi Lad, Mrs. Vijayalaxmi M.K., Mr. Sunil Mahajan, Mr. Shriram Kargaonkar, Mrs. Manasi Atitkar, Mr. Chandrahas Bollabattin, Prof. Anant Chakradeo, Mr. Manoj Bade and Mr. B.B.Pawar

**Venue:** Conference Hall

**Agenda of Meeting:**

1. Review of previous meeting by IQAC Coordinator
2. Presentation of draft of strategic plan for final approval from committee.
3. Proposal of value added courses to be introduced from AY 2015-16
4. Minor research projects sanctioned by funding agencies and research papers / books / chapters published in journals.
5. Extension and outreach activities by different committees.
6. Industrial visits for students of different programs.
7. Purchase of Auto Lib NG (Next Generation) software for library automation.
8. Government / Non-Government scholarship scholarships for AY 2014-15.
9. Placement and guidance cell activities by respective committees.
10. Sports / Cultural and FDP activities by respective committees.
11. Feedback collection and analysis by different stakeholders.
12. Any other point by the permission of the Chairman.

**Points Discussed during the meeting:**

1. Mr. B. B. Pawar, IQAC Coordinator presented previous meetings minutes and all agreed with the same.
2. Strategic plan final draft is put forth in front of committee for approval after a presentation made by Mr. B. B. Pawar, IQAC Coordinator, seconded by Mrs. Manasi Atitkar and approved by all members.



3. Mrs. Manasi atitkar proposed TWO value added courses for all students of UG and PG courses and the same is seconded by Mrs. Akshada Kulkarni. Details of the same are as below

Name of the value added courses	Course Code	Year of offering	Duration Of Course
Soft Skill Course	SSC	2015-16	2 months
German language LEVEL A 1	GLA1	2015-16	2 months

4. Mr. S. P. Mahajan shared details of the Minor research project sanctioned by BCUD, SPPU, Pune for the duration of 2014-15 to 2015-16. Details of the same are as below.

Sr. No.	Name of the Project	Name of the Principal and Co-investigator	Dept of Principal Investigator	Year of Award and Duration	Amount Sanctioned	Name of Funding Agency
1	Analysis of 2n factorial experiments with Gamma distributed response variable: a comparative study	Dr. S S Birajdar	Computer Science (Statistics)	2014 2014-16 (2-Yrs)	1,50,000/-	BCUD, SPPU, Pune
2	Pseudo-differential type operators and its application	Dr. B. B Waphare	Computer Science (Mathematics)	2014 2014-16 (2-Yrs)	1,20,000/-	BCUD, SPPU, Pune
3	The impact of internet on service quality and customer satisfaction: A comparative study of public sector and private sector banks in pune city	Mr. Amol Mane	Bachelor of Business Administration	2014 2014-16 (2-Yrs)	75000/-	BCUD, SPPU, Pune
4	A study of strategies for the sustainable development practices for the small scale and medium scale industries	Mr. Sharad Kadam	Bachelor of Business Administration	2014 2014-16 (2-Yrs)	1,00000/-	BCUD, SPPU, Pune

- a. 03 research papers in UGC notified journals, 59 in Non-UGC refereed journals and 02 books have been published by faculty is communicated by Mr. S. P. Mahajan. All committee members appreciated efforts by faculty and asked to increase publications in reputed journals.

5. Mr. S.N. Kargaonkar shared details of 06 extension and outreach activities organized by NSS, SDO and different clubs / committees.



6. Mr. A. S. Mane shared details of Industrial visits carried out for students of different programs at below industries

Mapro Food Products Ltd., Mahabaleshwar, Satara
Meteorology Department of India Shimla Office, Shivajinagar, Pune
I-Gate Patni, Hinjewadi, Pune
Serum Institute of India Ltd, Hadapsar, Pune

7. Mrs. Akshada Kulkarni proposed purchase of Auto Lib NG (Next Generation) application for library automation for implementation from AY 2015-16 and is seconded by Mrs. Vijayalaxmi M. K.

8. Mr. Gaurav Magar communicated that 59 students received freeships and government scholarships and 04 students received Non-Govt scholarship for the AY 2014-15 with a total amount of Rs. 17,42,520/-. Mr. Manoj Bade proposed merit scholarship for meritorious students and is seconded by Mr. B.B. Pawar and accepted by all.

9. 107 students have been placed through campus in different companies and 76 students benefited by career counselling sessions organized by Competitive Examination committee is shared by Mr. B. B. Pawar to committee.

10. Mr. Mahajan S. P. Shared details of sports, cultural and FDP activities during the year.

Name of the award/ medal	Team/ Individual	National/ International/ University/State	Sports/ Cultural	Name of the student
Gold Medal	Individual	International	Sports (Tangsoodo)	Karwande Pooja Raghunath
Silver Medal	Individual	National	Sports (Wrestling)	Ajit Shankar Ghule
Bronze Medal	Individual	National	Sports (Kickboxing)	Rajaram Hake
Sahitya Ratna Puraskar	Individual	State	Cultural	Rajaram Hake

- a. Development of interpersonal Skills (68) and 03 faculties attended Faculty Development program under Campus Connect Initiative by iGATE Corporate University.

11. Feedback is collected from stakeholders include

1. Alumni – overall satisfactory impression, suggestions – NIL. New Feedback has been proposed with few modifications and is approved by committee.




2. Employer feedback only from GTL feedback collected – satisfactory, needs to increase feedback from companies.
  3. Feedback on support facilities to be collected from students on different aspects – proposed and approved from 2015-16.
  4. Mrs. R. Y. Land proposed for switching to online mode for students feedback on curriculum and is approved for implementation from AY 2015-16.
  5. Feedback on curriculum delivery from students – 95% satisfactory out of which 43% are excellent. HoD's asked to interact with respective faculty whose performance is below satisfactory.
12. Mr. A. S. Mane communicated that One day State level workshop on " Business Intelligence & Data Mining" conducted on 13 Dec 2014.
13. Mr S. P. Mahajan shared details of a Guest lecture on 8051 Microcontroller & Embedded System Programming Using Keil organized with 168 participants for which Mr. Sandip Kurhade, software Engineer, Technofour Electronics Pvt. Ltd. Pune was the resource person.
14. Mrs. M.A. Atitkar proposed to start German language and soft skill development courses and is seconded by Mr. A.S. Mane. Committee accepted the proposal and asked for approval from the Director.
15. Mr. B. B. Pawar proposed to prepare CO / PO / PSO and program attainment for all programs and is seconded by Mrs. Vijayalaxmi M. K. Dr. B. B. Wapahre proposed to form a committee for the same to look after it.

**End of the Meeting:**


Meeting was ended at 3.30pm.

Prepared by:

  
**Mr. B.B. Pawar**  
**Coordinator IQAC**






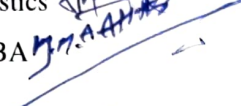





Approved by:

  
**Prof. Dr. B.B. Wapahre**  
**Principal**



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  - (iii) Mrs. Rashmi Lad, HOD, B.Sc. (Comp.Sci.) 
  - (iv) Mrs. Vijayalaxmi M.K., HOD Mathematics
  - (v) Mr. Sunil Mahajan, HOD Electronics 
  - (vi) Mr. Shriram Kargaonkar, HOD Statistics 
  - (vii) Mrs. Manasi Atitkar, Asst. Prof., BBA 
  - (viii) Mr. Chandahas Bollabattin, TPO 
4. Management Nominee:
  - (i) Prof. Anant Chakradeo, Dean MIT Group of Institutions, Pune 
  - (ii) Mr. Manoj Bade, Registrar, MIT AOE, Alandi 
5. Advisory Committee
  - (i) Dr. Sunil Karad, Executive Director MIT Group of Institutions, Pune
  - (ii) Dr. T.N. More, Principal Arts Commerce, Science College, Kothrud, Pune
6. Co-ordinator : Mr. B.B.Pawar, Assistant Professor, Electronics Department. 