

<b>MIT</b> Arts, Commerce & Science College	<b>Title:</b> Notice/Circular <b>Academic Year:</b> 2017-2018	<b>Format No.:</b> MIT ACSC/ACA/N/F/01	<b>Rev. No.:</b> 00 <b>Date :</b> 16-06-2008
	<b>Dept.:</b> Principal Office		

Ref No.: MIT ACSC/ACA/PO/17

Date: 22/07/2017

**Notice No. 17**  
**Internal Quality Assurance Cell (IQAC)**

As per UGC guidelines, the committee has constituted for establishment of Internal Quality Assurance Cell (IQAC) for the period of one academic year 2017-2018. The committee consists of the following members:

Sr. No.	Name & Designation	Role in the committee
1	Dr. B. B. Waphare, Principal	Chairman
2	Mr. Sandeep Rohinkar, Registrar	Administrative Officers
	Ms. Reshma Somvanshi, Secretary to Principal & HRE	
3	Mr. Amol Mane, HOD Business Administration Dept. Mrs. Akshada Kulkarni, HOD Computer Application Dept. Mrs. Rashmi Lad, HOD Computer Science Dept. Mrs. Vijayalaxmi M.K., HOD Mathematics Dept. Mr. Sunil Mahajan, HOD Electronics Dept. Mr. Shriram Kargaonkar, HOD Statistics Dept. Mrs. Manasi Atitkar, HOD Arts & Commerce Dept. Mrs. Bareen Shaikh, Asst Prof. Computer Science Dept.	Teacher Members
4	Prof. Anant Chakradeo, Dean MIT Group of Institutions, Pune Mr. Manoj Bade, Registrar, MIT AOE, Alandi	Management Nominee
5	Mr. Ajit Wadgaonkar, Alandi (D) Ms. Priti Tiwari, TY B.Sc. (CS).	Local Society Nominee Student Nominee
6	Mr. Sachin Bavale, Senior Software Engineer, HSBC Software	Stakeholder Nominee
7	Mr. B. B. Pawar, Assistant Prof., Electronics Dept.	Co-ordinator

**Objectives:**

- Development and application of quality benchmarks/ parameters for the various academic and administrative activities of the institution.
- Dissemination of information on the various quality parameters of higher education.
- Organization of workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programmes/ activities leading to quality improvement.
- Acting as a nodal agency of the institution for quality related activities.
- Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.

Prof. Dr. B. B. Waphare  
Principal




**Date: - 02/08/2017**

**NOTICE**


All the Internal Quality Assurance Cell Committee members are hereby informed that there will be a meeting scheduled on 12<sup>th</sup> August 2017, Saturday at 02.00 pm at Conference Hall. Agenda of the meeting is as follows,

**Agenda of Meeting:**

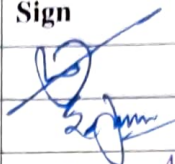

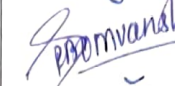
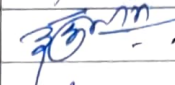
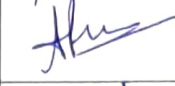
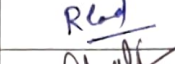
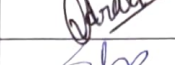
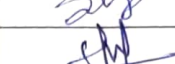
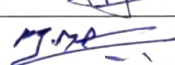
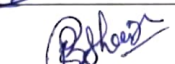


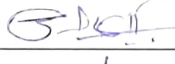

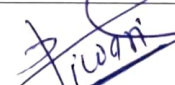
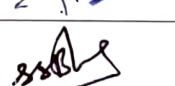
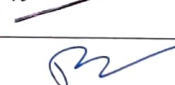
1. Welcome speech by chairman.
2. Time Table and Academic Planning documents prepared, implemented and put forth for suggestion.
3. Capability enhancement program / soft skills / bridge courses /value added courses to be introduced.
4. Planning to organize a Conference / Workshop / Seminar during the academic year 2016-17.
5. MoU to be signed with Vijeta Academy for competitive examination guidance.
6. Purchase of Auto LibNG with Web OPAC.
7. Preparation of Annual Quality Assurance Report AQAR 2016-17
8. Any other point by the permission of the Chairman.

  
**Mr. B.B. Pawar**  
**Coordinator IQAC**



  
**Prof. Dr. B.B. Waphare**  
**Principal**

Copy to

Designation	Name	Sign
Chairman	Dr. B. B. Waphare, Principal	
Administrative	Mr. Sandeep Rohinkar, Registrar	
	Ms. Reshma Somvanshi, Secretary to Principal & HRE Officers	
Teacher Members	Mr. Amol Mane, HOD Business Administration Dept.	
	Mrs. Akshada Kulkarni, HOD Computer Application Dept.	
	Mrs. Rashmi Lad, HOD Computer Science Dept.	
	Mrs. Vijayalaxmi M.K., HOD Mathematics Dept.	
	Mr. Sunil Mahajan, HOD Electronics Dept.	
	Mr. Shriram Kargaonkar, HOD Statistics Dept.	
	Mrs. Manasi Atitkar, HOD Arts & Commerce Dept.	
	Mrs. Bareen Shaikh, Asst Prof. Computer Science Dept.	
Management Nominee	Prof. Anant Chakradeo, Dean MIT Group of Institutions, Pune	
	Mr. Manoj Bade, Registrar, MIT AOE, Alandi	
Local Society Nominee	Mr. Ajit Wadgaonkar, Alandi (D)	
Student Nominee	Ms. Priti Tiwari, TY B.Sc. (CS).	
Stakeholder Nominee	Mr. Sachin Bavale, Senior Software Engineer, HSBC Software	
Co-ordinator	Mr. B. B. Pawar, Assistant Prof., Electronics Dept.	



**MINUTES OF MEETING**

**Date:** 12/08/2017

**Timing:** 2.00 pm

**Presence:** Dr. B. B. Waphare, Mr. Sandeep Rohinkar, Ms. Reshma Somvanshi, Mr. Amol Mane, Mrs. Akshada Kulkarni, Mrs. Rashmi Lad, Mrs. Vijayalaxmi M.K., Mr. Sunil Mahajan, Mr. Shriram Kargaonkar, Mrs. Manasi Atitkar, Mrs. Bareen Shaikh,, Prof. Anant Chakradeo, Manoj Bade, Mr. Ajit Wadgaonkar, Ms. Priti Tiwari, Mr. Satish Bavale, Mr. B. B. Pawar

**Venue:** Conference Hall

**Committee formation Date :-** 23/07/2017

**Agenda of Meeting:**

1. Welcome speech by chairman.
2. Time Table and Academic Planning documents prepared, implemented and put forth for suggestion.
3. Capability enhancement program / soft skills / bridge courses /value added courses to be introduced.
4. Planning to organize a Conference / Workshop / Seminar during the academic year 2016-17.
5. MoU to be signed with Vijeta Academy for competitive examination guidance.
6. Purchase of Auto LibNG with Web OPAC.
7. Preparation of Annual Quality Assurance Report AQAR 2016-17
8. Any other point by the permission of the Chairman.

**Points Discussed during the meeting:**

1. Dr. B. B. Waphare, chairman, welcomed all committee members and briefed about the objective and functioning of the committee for new members.
2. Time Table and Academic Planning calendar documents prepared, implemented and put forth in front of committee for kind consideration and committee accepted the same.



3. Dr. B. B. Waphare asked to plan events for the academic year 2017-18 and work accordingly towards accomplishment.

4. Mr. M. A. Atitkar proposed that the capability enhancement program / soft skills / bridge courses need to be introduced and is seconded by Mrs. A. S. Mane. Details of the same are as below

Name of the value added courses	Cours e Code	Duration Of Course
Foundation Course in Human Rights	FCHR	One & Half months
Soft Skill & Development Program	SSDP	10 Days
Tally ERP 9.0 & GST	TEG	2 months
German Language A1	GLA1	65 Hours
Digital Marketing	DM	25 Hours
CA Foundation Course	CAFC	3 months
Communication Skills & Soft Skills	CSSS	30 hours
Python Programming	PP	One & Half months

5. Mr. S. N. Kargaonkar presented details of MoU to be signed with Vijeta Academy for 1 year to conduct activities related to competitive examination and career counselling. Committee accepted proposal to sign an MoU with Vijeta Academy. Dr B.B.Waphare asked competitive committee to look after its execution and implementation during the year.

Vijeta Academy,Pune	Vijeta Academy,1443, Sadashiv Peth, Pune – 411030	1 Year (03/07/2017 to 02/07/2018)
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6. Mr. B. B. Pawar shared details of library software purchased for library automation to committee, details of the same are as below

<b>Akash Infotech</b> B1-401, Prism, Sr No. 6 (Part) + 7, Aundh Spicer College, Pune – 411007. Mob: 9422304442, 9822835777	29 <sup>th</sup> June 2017	Auto Lib NG <b>with Web OPAC</b>
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7. Mr. B. B. Waphare asked Mr. B.B. Pawar to commence preparation of AQAR for AY 2016-17 and asked all concerned heads to send required information within stipulated time.

### End of the Meeting:

Meeting was ended at 3.00pm.

Prepared by:


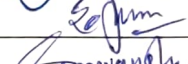




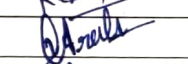

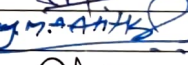


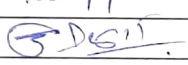




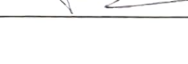
Approved by:

  
Mrs. Bareen Shaikh  
Member, IQAC

  
Mr. B.B. Pawar  
Coordinator IQAC

Prof. Dr. B.B. Waphare  
Principal

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Stakeholder Nominee	Mr. Sachin Bavale, Senior Software Engineer, HSBC Software	
Co-ordinator	Mr. B. B. Pawar, Assistant Prof., Electronics Dept.	




Date: - 11/12/2017


**NOTICE**

All the Internal Quality Assurance Cell Committee members are hereby informed that there will be a meeting scheduled on 16<sup>th</sup> December 2017, Saturday at 02.00 pm at Conference Hall. Agenda of the meeting is as follows,

**Agenda of Meeting:**

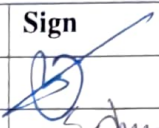
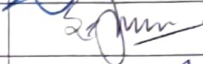
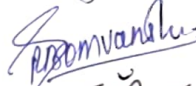
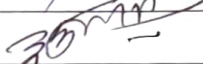


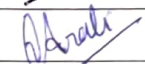


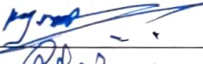


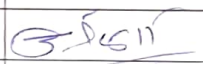

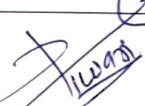
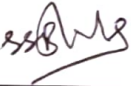
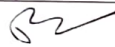
1. Review of previous meeting by IQAC Coordinator
2. Result Analysis of all UG and PG final year classes.
3. Merit scholarship awarded for Academic Year 2017-18.
4. Best College Award for conducting student welfare activities in rural areas.
5. Workshop / Seminar / Conference organized for AY 2017-18.
6. MoU signed between institutes / organizations for the academic year.
7. Finalization of Annual Quality Assurance Report (AQAR – 2016-17)
8. Any other point with permission by the chairman.

  
Mr. B.B. Pawar  
Coordinator IQAC

  
Prof. Dr. B.B. Waphare  
Principal



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Student Nominee	Ms. Priti Tiwari, TY B.Sc. (CS).	
Stakeholder Nominee	Mr. Sachin Bavale, Senior Software Engineer, HSBC Software	
Co-ordinator	Mr. B. B. Pawar, Assistant Prof., Electronics Dept.	



**MINUTES OF MEETING**

**Date:** 16/12/2017

**Timing:** 2.00 pm

**Presence:** Dr. B. B. Waphare, Mr. Sandeep Rohinkar, Ms. Reshma Somvanshi, Mr. Amol Mane, Mrs. Akshada Kulkarni, Mrs. Rashmi Lad, Mrs. Vijayalaxmi M.K., Mr. Sunil Mahajan, Mr. Shriram Kargaonkar, Mrs. Manasi Atitkar, Mrs. Bareen Shaikh., Prof. Anant Chakradeo, Manoj Bade, Mr. Ajit Wadgaonkar, Ms. Priti Tiwari, Mr. Sachin Bavale, Mr. B. B. Pawar

**Venue:** Conference Hall

**Agenda of Meeting:**

1. Review of previous meeting by IQAC Coordinator
2. Result Analysis of all UG and PG final year classes.
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4. Best College Award for conducting student welfare activities in rural areas.
5. Workshop / Seminar / Conference organized for AY 2017-18.
6. MoU signed between institutes / organizations for the academic year.
7. Finalization of Annual Quality Assurance Report (AQAR – 2016-17)
8. Any other point with permission by the chairman.

**Points Discussed during the meeting:**

1. Mr. B. B. Pawar, IQAC Coordinator presented previous meetings minutes and all agreed with the same.
2. Mrs. R.Y. Lad shared result analysis of all courses and is as below

Sr. No.	Name of Program	Appeared	All Clear	Result (%)	2015-16
1	BCA	55	37	63.63	76.19
2	MCA	18	18	100	100
3	BSc(CS)	189	97	51.32	53.61
4	MSc(CS)	37	37	100	90.56
5	BBA	37	25	67.57	68.52



6	BBM-IB	13	10	76.92	NA
6	BCom	79	49	62.03	67.53
6	BA	7	6	85.71	66.66

More efforts should be taken to improve results of BSc(cs) as observed by committee and Dr.

B. B. Waphare asked concerned heads to make efforts for the same.

3. Mr. Sandeep rohinkar communicated that as per merit scholarship 13 students received scholarship of Rs. 100222/- for AY 2017-18.

4. Mr. S. N. Kargaonkar shared details of Best College Award received from SPPU, Pune, details of the same are as below

Student Welfare Schemes	Best College Award in Pune Rural Area	Savitribai Phule Pune University, Pune	2017
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5. Mr. A.S. Mane shared details of workshop planned during first half of the academic year 2017-18 details of the same are as below

A Workshop on "Ten Things that will make you a Successful Entrepreneur" by Mr. Keerthi Kadam, Ex – President, CEO, 100rupees.com	5/8/2017
A seminar on 'Financial literacy and how to be a smart investor?' Mr. Prafulla Pawar, Certified Financial Planner	22/8/2017
A Workshop on "Business Opportunities & Related Awareness of Employment in German Industries' by Mr. Frank Hoffman – Regional Director, Indo German Chamber of Commerce, (IGCC).	8/9/2017
A Seminar is organized on "Goods & Services Tax" by CA Nilaya Mehta, Nilaya Institute of Pune	26/9/2017

6. Mrs. Akshada Kulkarni shared details of MoU's signed and planned MoU's to be signed to carry out different activities. Details of the same are as below

Organisation with which MoU is signed	Name of the institution/ industry/ corporate house	Year of signing MoU	Duration
Apex Language Solutions, Pune	Apex Language Solutions, Office 103,Building-3, Sai Nagari Society, Wadmukhwadi, Pune-Alandi Road, Pune 412105	2017-18	1 Year
Euphorie Group, 210, 2nd Floor, Kumar Primus, Pune-Solapur Road, Near kirloskar Bridge, Hadapsar, Pune - 411013	Euphorie Group, 210, 2nd Floor, Kumar Primus, Pune-Solapur Road, Near kirloskar Bridge, Hadapsar, Pune – 411013	2017-18	1 Year



CCA Education Pvt Ltd	College of Computer Accountants,college of computer accounts 310/311, 3rd floor, mahalaxmi market, shanipar chowk, shukrawar peth, pune-411002	2017-18	1 year (20/08/2016 to 19/08/2017)
Quick Heal Foundation	Quick Heal Foundation,Office No. 501, 5th floor, Metropolitan Building, Sr.No.27, Wakdewadi, Old Bombay Pune Road, Shivaji Nagar, Pune-411005, Maharashtra, India	2017-18	1 year (14/04/2017 to 13/04/2018)
Vishwakalyan Bahuuddeshiya Sevabhavi Sanstha	Vishwakalyan Bahuuddeshiya Sevabhavi Sanstha	2017-18	2 years (1 Oct 2016 to 30 sept 2018)
Cognitive Exchange	Cognitive Exchange (CE),1210 GALSTON Dr., Folsom, California, 95630, United States	2017-18	2 years
Vijeta Academy,Pune	Vijeta Academy,1443, Sadashiv Peth, Pune – 411030	2017-18	1 Year (03/07/2017 to 02/07/2018)

7. Mr. B.B. Pawar, IQAC coordinator presented Annual Quality Assurance Report for the AY 2016-17. AQAR was kept for approval in front of the committee and the same has been approved.

8. Mrs. Vijayalaxmi M.K. proposed to conduct External Academic & Administrative Audit (AAA) by external agency CEDA and shared details of the same as per communication with Dr. B.B. Waphare and is seconded by Mr. B.B. Pawar.

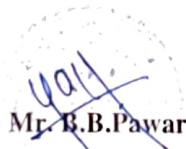
#### End of the Meeting:

Meeting was ended at 3.30pm.

Prepared by:



**Mrs. Bareen Shaikh**  
Member, IQAC



**Mr. B.B. Pawar**  
Coordinator IQAC


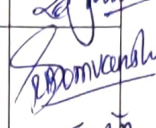

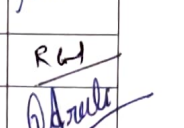
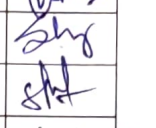
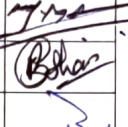
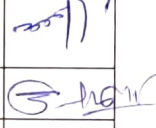
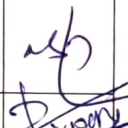
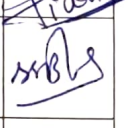
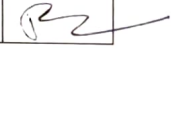
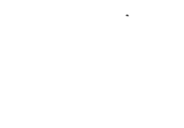




Approved by:



**Prof. Dr. B.B. Waphare**  
Principal



Copy to

Designation	Name	Sign
Chairman	Dr. B. B. Waphare, Principal	
Administrative	Mr. Sandeep Rohinkar, Registrar	
	Ms. Reshma Somvanshi, Secretary to Principal & HRE Officers	
Teacher Members	Mr. Amol Mane, HOD Business Administration Dept.	
	Mrs. Akshada Kulkarni, HOD Computer Application Dept.	
	Mrs. Rashmi Lad, HOD Computer Science Dept.	
	Mrs. Vijayalaxmi M.K., HOD Mathematics Dept.	
	Mr. Sunil Mahajan, HOD Electronics Dept.	
	Mr. Shriram Kargaonkar, HOD Statistics Dept.	
	Mrs. Manasi Atitkar, HOD Arts & Commerce Dept.	
Management Nominee	Mrs. Bareen Shaikh, Asst Prof. Computer Science Dept.	
	Prof. Anant Chakradeo, Dean MIT Group of Institutions, Pune	
Local Society Nominee	Mr. Manoj Bade, Registrar, MIT AOE, Alandi	
	Mr. Ajit Wadgaonkar, Alandi (D)	
Student Nominee	Ms. Priti Tiwari, TY B.Sc. (CS).	
Stakeholder Nominee	Mr. Sachin Bavale, Senior Software Engineer, HSBC Software	
Co-ordinator	Mr. B. B. Pawar, Assistant Prof., Electronics Dept.	




**Date: - 30/04/2018**

**NOTICE**

All the Internal Quality Assurance Cell Committee members are hereby informed that there will be a meeting scheduled on 05<sup>th</sup> May 2018, Saturday at 02.00 pm at Conference Hall. Agenda of the meeting is as follows,

**Agenda of Meeting:**


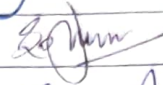
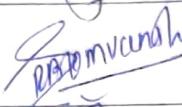


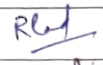


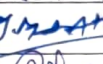
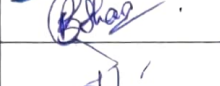



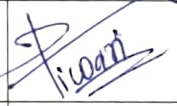
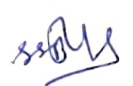
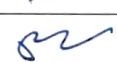
1. Review of previous meeting by IQAC Coordinator
2. Review of value added or Add on courses introduced and successfully completed during AY 2016-17.
3. Workshops / Seminars / Guest lecture during the AY 2017-18.
4. Research papers/books/chapters published in journals.
5. Extension and outreach activities by different committees.
6. Government and Non-Government scholarships for students.
7. Capacity building and skills enhancement initiatives conducted during the AY 2016-17.
8. Placement and guidance cell activities by respective committees.
9. Sports / Cultural and FDP activities by respective committees.
10. Feedback collection and analysis by different stakeholders.
11. External Academic & Administrative Audit by CEDA.
12. Any other point by the permission of the Chairman.

  
**Mr. B.B. Pawar**  
**Coordinator IQAC**

  
**Prof. Dr. B.B. Waphare**  
**Principal**



Copy to

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Stakeholder Nominee	Mr. Sachin Bavale, Senior Software Engineer, HSBC Software	
Co-ordinator	Mr. B. B. Pawar, Assistant Prof., Electronics Dept.	



**MINUTES OF MEETING**

**Date:** 05/05/2018

**Timing:** 2.00 pm

**Presence:** Dr. B. B. Waphare, Mr. Sandeep Rohinkar, Ms. Reshma Somvanshi, Mr. Amol Mane, Mrs. Akshada Kulkarni, Mrs. Rashmi Lad, Mrs. Vijayalaxmi M.K., Mr. Sunil Mahajan, Mr. Shriram Kargaonkar, Mrs. Manasi Atitkar, Mrs. Bareen Shaikh., Prof. Anant Chakradeo, Manoj Bade, Mr. Ajit Wadgaonkar, Ms. Priti Tiwari, Mr. Sachin Bavale, Mr. B. B. Pawar

**Venue:** Conference Hall

**Agenda of Meeting:**

1. Review of previous meeting by IQAC Coordinator
2. Review of value added or Add on courses introduced and successfully completed during AY 2016-17.
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10. Feedback collection and analysis by different stakeholders.
11. External Academic & Administrative Audit by CEDA.
12. Any other point by the permission of the Chairman.

**Points Discussed during the meeting:**

1. Mr. B. B. Pawar, IQAC Coordinator presented previous meetings minutes and all agreed with the same.



2. Mrs. Manasi Atitkar shared details of Value added courses conducted along with student's participation for the course

Name of the value added courses	Course Code	Duration Of Course	Number of students enrolled and Completed
Foundation Course in Human Rights	FCHR	One & Half months	26
Soft Skill & Development Program	SSDP	10 Days	50
Tally ERP 9.0 & GST	TEG	2 months	23
German Language A1	GLA1	65 Hours	14
Digital Marketing	DM	25 Hours	10
CA Foundation Course	CAFC	3 months	13
Communication Skills & Soft Skills	CSSS	30 hours	220
Python Programming	PP	One & Half months	52

3. Mrs. Akshada Kulkarni shared details of Workshop / Seminar / Guest Lecture etc.

Conducted during AY 2017-18, details of the same are as below

Workshop / Seminar / Guest Lecture	No. of Participants	Date
A Workshop on "Ten Things that will make you a Successful Entrepreneur" by Mr. Keerthi Kadam, Ex – President, CEO, 100rupees.com	107	05-08-2017
A Workshop on "Business Opportunities & Related Awareness of Employment in German Industries" by Mr. Frank Hoffman – Regional Director, Indo German Chamber of Commerce, (IGCC).	116	09-08-2017
A seminar on 'Financial literacy and how to be a smart investor?' Mr. Prafulla Pawar, Certified Financial Planner	341	22-08-2017
Workshop on "Career as a Company Secretary"	43	02-09-2018
A Seminar is organized on "Goods & Services Tax" by CA Nilaya Mehta, Nilaya Institute of Pune	47	26-09-2017
Seminar on Intellectual Property Rights	48	22-11-2017

4. Mr. S. P. Mahajan shared details of research work which includes 45 research papers published by faculty in UGC refereed journal, 19 research papers in national / international



conference / journals with 03 books published by faculty. Prof. Anant Chakradeo appreciated the number of quality research papers in UGC notified journals.

5. Mr. S.N. Kargaonkar shared details of 08 extension and outreach activities organized by NSS, SDO and different clubs / committees and 08 collaborative activities.

6. Mr. Gaurav Magar communicated details of scholarships sanctioned to students as below

Year	Scholarship Scheme	No. of students	Amount
2017-2018	SC Scholarship	13	414615/-
	Kendriya Sainik Board Secretariat	1	27000/-
	Rasiklal Manikchand Dhariwal	1	5000/-
	Merit Scholarship of MIT ACSC	13	100222/-
	Lilla Poonawala	12	485000/-
	Walchand Trust	1	12870/-
	Power of One Trust	3	30000/-
	TOTAL	44	1074707 /-

7. Mrs. R. Y. Lad shared details of capacity building and skills enhancement initiatives conducted during the academic year 2017-18, details of the same are as below

Capacity building Program	Date	No of Participants	Resource Person
3 Days workshop on Bootstrap	07-09-2017	65	Prof. Kavita Mahajan, Faculty of Computer Application, MIT ACSC, Alandi.
Cognitive Exchange, California, USA	09-09-2017	17	Cognitive Exchange, Amit Deokule, (9881130358) for US dial. +1 408 638 0968 (US Toll) or +1 646 558 8656 (US Toll)
Add on CA Foundation Course	11-09-2017	33	Prof. Pravin Kharat, Prof. Abhijeet Netke, Prof. Deepak Sahoo, Faculty of Commerce, MITACSC, ALANDI
3-days Training WorkShop on "PCB Designing & Development"	14-09-2017	30	Prof. Ranveer Ghate, Faculty of Electronics Department, MIT ACSC, Alandi.
Certificate Course in German Language	27-01-2018	15	Mrs. Manasi Kulkarni, Director Apex Language Solution, Pune.
Meditation Sessions	08-02-2018	80	Heartfulness Organization Trainer, 1. Mr. Gaikwad (9922030077) 2. Dr. Babu N.S. (9834430313) 3. Mr. Suxsena K.S. 4. Mr. Pitre 5. Mrs Pooja



			Sinha
Workshop on "Advance Development for the Internet"	10-02-2018	67	Prof. Shilpa Kolhe Faculty of Computer Application, MIT ACSC, Alandi.
Soft Skill Development Program	12-02-2018	50	Viren Dixit, Commerce Dept, MITACSC, Alandi
Certificate Program on Digital Marketing	15-02-2018	10	Ms. Priyanka Gupta, Director, Euphoric Group, Pune
1-day Workshop on "Bluetooth Operated Robot & Racing Competition"	01-03-2018	31	Prof. Pallavi Mahagaonkar Faculty of Electronics Department, MIT ACSC, Alandi.
Workshop on "Android Application Development "	06-03-2018	20	Miss Beulah Khumalo ,Industry Expert & Trainer , Pune.
Lecture on "Personality Development"	08-03-2018	135	Mr. Rajesh Chavhan, Founder, Jeevan Sanjivani, HRD, Pune ,
Guest lecture on 'Website Development by using Joomla'	10-03-2018	64	Mr. Vivek Kumar , Industry Expert & Trainer , Pune.

8. 215 students have been placed through campus in different companies, 432 (competitive examination) and 502 (career counselling) students benefited by guidance sessions organized by Competitive Examination committee is shared by Mr. B. B. Pawar.

9. Mr. Mahajan S. P. Shared details of sports, cultural activities during the year.

Prize	Type	Level	Sports / Cultural	Name of Students
Gold Medal	Individual	National	Sports (Boxing)	Amruta Kale
Gold Medal	Individual	National	Sports (Karate)	Anuja Shinde
Gold Medal	Individual	National	Sports (Kickboxing)	Anuja Shinde
Winner In One Act Play At Youth Festival, SPPU	Team	University	Cultural	Group Of 15 Students
Winner In Firodiya Karandak For Singing	Individual	State	Cultural	Miss Smriti Sonawane

10. Mrs. Bareen Shaikh shared details of In-House FDP organized for both Teaching as well as Non-teaching staff



Date	Teaching	Non-Teaching	No. of Participants
11-07-2017	An overview of orientation program (Staff Academy)	NA	38
25-07-2017	Understanding Learning Styles for Effective Teaching	NA	30
12-09-2017	Development of smart charging systems for Lead Acid batteries in Electric Vehicles	NA	29
22-11-2017	Seminar on Intellectual Property Rights		48
25-11-2017	Citation Management Tool: Zotero and MENDELEY		33
29 & 30 Mar 2018	Stress Management		85
27-04-2018	GST: An awareness program	NA	52
28-04-2018	Writing Research Paper		75

Along with that 30 faculties attended out house FDP/Orientation program as a career enhancement initiatives etc.

#### 11. Feedback is collected from stakeholders include

1. Alumni – overall satisfactory impression, suggestions – need to focus on adequate training for placement. Need to work on sports grounds for sport activities. More companies for placement and canteen facilities should be introduced / improved.
2. Employer feedback collected from 7 companies namely Amazon, e-Clarx, HGS, i-source infosystems, Mphasis, Syntel and Virtusa – satisfactory, students need to improve on technical things.
3. Employer Feedback is revised and a new form to be introduced is presented for approval.
4. Feedback on curriculum delivery from students – 95% satisfactory out of which 47% are excellent. In excellent category 8% increase from AY 2016-17. HoD's asked to interact with respective faculty whose performance is below satisfactory.
5. Feedback received from students about WiFi facility, same is proposed for implementation.
6. 283 students responded to Exit feedback
  - a. 96% - student responded helpful for career courses run by MIT
  - b. 40% - students responded to required improvement in personality development activities.
  - c. 30% of students expect improvements in sports and cultural facilities.



12. Mrs. Vijayalaxmi M.K. communicated about Academic & Administrative Audit (AAA) carried out by CEDA along with compliance submitted by the institute. As per suggestions received from CEDA team, a new format of Mentor:Mentee scheme (Counselling scheme) is prepared and proposed to implement from AY 2018-19. Members appreciated efforts towards Academic & Administrative Audit by external agencies and accepted the new formats for counselling scheme.

13. Mr. A.S. Mane shared details of workshop planned during second half of the academic year 2017-18 details of the same are as below

Seminar on Intellectual Property Rights	22/11/2017
Workshop on "Career as a Company Secretary"	9/2/2018

13. Mr. B. B. Pawar communicated details of National Institutional Ranking Framework (NIRF), First time institutes have submitted details for NIRF ranking. Also applied for other private agencies during AY 2017-18 and details of the same are as below

INDIA TODAY - MDRA Best College Ranking 2018


- BBA-CA 2nd in Pune & 18th in INDIA,
- BSc(cs) 3rd in Pune & 94th in INDIA


14. Mr. B.B. Pawar proposed use and its implementation of Google Classroom from Academic Year 2018-19 for smooth coordination among students and staff and for monitoring through IQAC. Dr B.B.Waphare asked to prepare a structure of the same for its effective implementation.

#### End of the Meeting:

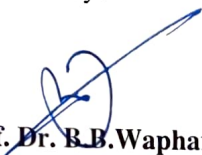
Meeting was ended at 4.30pm.

Prepared by:

  
**Mrs. Bareen Shaikh**  
Member, IQAC


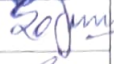
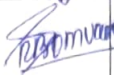
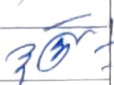


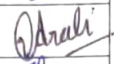

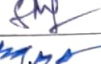



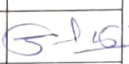


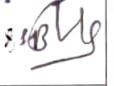
  
**Mr. B.B. Pawar**  
Coordinator IQAC

Approved by:

  
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